

## PURCHASE ORDER

Registered Office &amp; Global Head Office:

7th Floor, Eleven West Panchshil, Baner, Pune-411045

TEL: 020 26058888 020 26058222

Corporate Identity No : L24119PN1951PLC008409

<b>To,</b> Claritus Management Consulting Pvt  DELHI - 110024  Vendor Code :1006562 GSTIN : 09AACCC3838K1ZF State Code : 07	Purchase Order Number : <b>5100031223</b>	Purchase Order Date: <b>27.09.2024</b>
	<b>Incoterms</b> : DAP GHO PUNE  <b>Terms of Payment</b> :30 Days From GRN Date  <b>Packing Details</b> :  <b>Validity Start date</b> : 27-09-2024 <b>Validity End Date</b> : 26-09-2025	

<b>Delivery Address</b> Sudarshan Chemical Industries Limit 7th Floor, Eleven West Panchshil District:  Pune - 411045 TEL:020 26058888 FAX:020 26058222 GSTIN : 27AABCS4223P1Z3 State Code : 27	<b>Email</b> : vaishnavi.makde@claritusconsulting.com  <b>Tel No</b> :8446170338  <b>Fax No</b> :
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Sir/Madam,

We are pleased to place our Purchase Order for the following items. Please supply/dispatch undermentioned goods listed as per Terms and Conditions mentioned here.

Sr.No.	Material Description	HSN/SAC Code	Order Quantity	Unit	Delivery Date	Rate/Unit (INR)	Amount (INR)
1	Microsoft O365 Subscription 2024-25  License renewal Period:- 29-Sept-2024 to 28-Sept-2025		1.000	AU	27.09.2024	2220270.00	2,220,270.00
						<b>IGST Total</b>	399,648.60
						<b>Total Value</b>	<b>2,619,918.60</b>

Amount in Words : **(INR) RUPEE TWO MILLION SIX HUNDRED NINETEEN THOUSAND NINE HUNDRED EIGHTEEN SIXTY ONLY**

Ref No: CMCPL/2024/pune/24-09 24/09/2024

Microsoft 365 Business Basic

- Benefit from identity, access, and user management for up to 300 employees.
- Use web and mobile versions of Word, Excel, PowerPoint, and Outlook only.
- Get custom business email (you@yourbusiness.com) with Outlook.
- Book client meetings and collaborate with Teams.
- Store and share files with 1TB of OneDrive cloud storage per user.
- Get more than 10 additional apps for your business needs (including Bookings, Planner, and Forms).
- Get help with around-the-clock phone and web support from Microsoft.
- Microsoft 365 Copilot, available as an add-on.

Microsoft 365 Business Basic (Without Teams)

- Does not Include Microsoft Teams
- Identity, access, and user management for up to 300 employees
- Custom business email (you@yourbusiness.com)
- Web and mobile versions of Word, Excel, PowerPoint, and Outlook
- 1 TB of cloud storage per employee
- 10+ additional apps for your business needs (Microsoft Bookings, Planner, Forms, and others)
- Automatic spam and malware filtering
- Anytime phone and web support
- Microsoft 365 Copilot, available as an add-on.

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Microsoft 365 Business Standard <ul style="list-style-type: none"> <li>• Benefit from identity, access, and user management for up to 300 employees.</li> <li>• Use desktop, web, and mobile versions of Word, Excel, PowerPoint, and Outlook.</li> <li>• Get custom business email (you@yourbusiness.com) with Outlook.</li> <li>• Book client meetings, host webinars, and collaborate with Teams.</li> <li>• Store and share files with 1TB of OneDrive cloud storage per user.</li> <li>• Get more than 10 additional apps for your business needs (including Microsoft Loop, Clipchamp, Bookings, Planner, and Forms).</li> <li>• Get help with around-the-clock phone and web support from Microsoft.</li> <li>• Microsoft 365 Copilot, available as an add-on.</li> </ul>		
CREATION OF ASN FROM OUR VENDOR PORTAL IS MUST AND SPECIFY ASN/IBD NO. PLEASE SEND 2 ORIGINAL COPIES OF INOVICES IN CLOSED ENVELOPE ALONGWITHCONSIGNMENT. ENVELOPE SHOULD MARKED IN THE NAME FOR ROHA PLANT. FOR DESPATCHES TO MAHAD, ENVELOPE SHOULD BE MARKED IN THE NAME OF MR.BABAN REPAL  FOR PAYMENT RELATED QUERIES CONTACT RESPECTIVE BUYER.  SAFETY RULES - PLEASE INFORM TRANSPORTER : VEHICLE SHOULD BE IN GOODCONDITION, MATERIAL LOADING SHOULD BE PROPER & TRANSIT SAFELY, CLEANER SHOULD BE AVAILABLE IN VEHICLE, RELATED DOCUMENTS SHOULD BE AVAILABLE IN ORIGINAL i.e. PUC, DRIVING LICENCE, VALID INSURANCE CERTIFICATE ETC,VEHICLE FITNESS CERTIFICATE. DRIVER/CLEANER SHOULD NOT BE IN ALCOHOLIC OR NARCOTIC CONDITION OR IN CASE OF LIQUID TANKERS SAFETY CHECK LIST TO BE FOLLOWED. SHOULD NOT CARRY ANY SUCH ITEMS IN COMPANY PREMISES. FOR ANY DEVIATION IN SAFETY RULES, VENDOR WILL BE BLACKLISTED AND PENALTY WILL BE LEVIED ON VENDOR, MAX UPTO RS. 10000/		
<b>General Terms &amp; Conditions:</b>		
<ol style="list-style-type: none"> <li>1 Please submit the bills / invoices directly to at plant.</li> <li>2 Invoice, Test Report -Quality Report or Inspection Report &amp; MSDS</li> <li>3 (Whenever applicable) to accompany all supplies without whichMaterial Will not be unloaded.</li> <li>4 Operating, G.A. drawing foundation, drawing fabrication drawing to besubmitted wherever required.</li> <li>5 Invoices must be raised in the same order of serial nos.as mentionedin the purchase order.</li> <li>6 Shortage Allowance / Weighbridge to Weighbridge Variation shall be0.3% of the loaded quantity. Deduction shall be Over &amp; Above 0.3% oftheloaded quantity only.</li> </ol>		

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<p>7 Insurance to be covered by SELLER.</p> <p>8 Purchase order no., Supplier code are compulsory on Bills/Challan/Invoices.</p> <p>9 Quality strictly subject to our approval and rejection for any reason whatsoever will be taken back by you at your own cost without any claim for handling / Trial Losses within three days and need to replace free of cost. In this case of such goods we shall not be responsible if they are not removed within this stipulated period.</p> <p>10 Only Vehicle with proper personal protective equipment that is safety shoes, helmet, goggles and gloves for driver and cleaner will be allowed for unloading else vehicle will be kept waiting / sent back. As per transport regulation transport act should be followed strictly. Transport vehicle emission standard as per EURO II &amp; and above with PUC certificate.</p> <p>11 Assignment: This PO shall be assignable to any third party at the option of Sudarshan Chemical Ind. Ltd.</p> <p>12 Delivery of material should be as per commitment and mentioned on PO that is on or before the delivery time. If delivery is not as Committed, company liability reserves the right to cancel full/part of order.</p> <p>13 Fire, Labor trouble embargo explosion, flood, war, accident interruption or delay in transportation, partial or completed suspension of plant operations and also any circumstances beyond buyer's reasonable control shall relieve buyer from accepting delivery here under while cause is operative, but at buyer's option. The specified period may be extended and the deliveries so omitted shall be made during the period of such of extension or may be cancelled without any liability on part of the company.</p> <p>14 Material should be as per specification, +APPROVED &amp; mutually agreed upon.</p> <p>15 Guarantee/Warranty Terms : Required guarantee for equipment supply for equipment supply for minimum of one year for all manufacturing defects, While delivery Supplier need to give us Guarantee or Warranty certificate along with Performance and Test Certificate / Quality Certificate.</p> <p>16 Unless there is a written communication to the contrary, the receipt of this order by EMAIL or any other means shall be deemed as ACCEPTANCE of the Terms &amp; Conditions as set out HEREIN.</p> <p>17 In case of Equipment's i.e. Motor drive, gear drive &amp; other moving parts shall have as per IS 9474 zero access 1980 per British Safety Council - safety norms should be provided.</p> <p>18 Noise level of the all dynamic equipment supplied should be less than 90 db.</p> <p>19 Earthing lugs/ boss should be provided whenever required.</p> <p>20 The material supplied should confirm to the best available environmental performance whenever applicable.</p> <p>21 The weight and number of goods recorded by our office/ works will be final and accepted as basis for the payment of bills.</p> <p>22 Any demurrage or loss incurred on account of late deliveries of M.R/R.R will be to your account.</p> <p>23 It is conditions of this order that all legal /statutory and safety requirements and liability thereof applicable to the supply of goods shall be met solely by the vendor and the sale of goods to us shall be in conformity within all regulations and shall not violate any laws in force governing to the said goods.</p> <p>24 Statutory condition: Any hazard associated with the product must be prominently displayed on the packages/vehicles.</p> <p>25 As far as possible use eco-friendly products/technology for manufacturing.</p> <p>26 The vendor shall ensure CFC free appliances wherever required.</p> <p>27 All safety equipment/ electrical equipment's should be as per IS: Specifications.</p> <p>28 Disputes if any will be subjected to Arbitration to be conducted by sole arbitrator appointed by the company.</p> <p>29 All the material, goods etc. shall be identified with proper identification label with hazard involved.</p> <p>30 Subject to Pune Jurisdiction only.</p> <p>31 Delivery of the material should be as per commitment and mentioned on PO that is on or before the delivery time. If delivery gets delayed for one week, we will deduct 0.5% of basic material cost. For two weeks &amp; beyond deduction will be 1% of basic material cost/week.</p> <p>32 If PO value is above Rs.5 Lacs, for Equipment &amp; Instrumentation Material &amp; whenever SCIL Management decide Supplier need to submit PBG of 10% PO Value for one year period.</p> <p>33 Where ever SCIL Management decides you need to submit ABG of equivalent amount if any advance payment is to be made</p> <p>34 "To view our purchase policy – pls refer - URL:<a href="https://www.sudarshan.com/responsible-procurement-policy.pdf">https://www.sudarshan.com/responsible-procurement-policy.pdf</a></p>		

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35 You need to create unique number on our vendor portal before dispatch URL is as below to access the same, without this your payment will not be made. Refer user manual for portal login and usage. URL:<https://esp.sudarshan.com/Sudarshan-Portal/Login.aspx>

Environment, Health & Safety Policy We, manufacturer and supplier of organic, inorganic pigments and pesticides at Sudarshan Chemical Industries Ltd., are committed to operate and maintain our facility in an environmentally responsible & safe manner, with continual improvement in our Environment, Health & Safety performance and pollution prevention by:

- \* Identifying, assessing and minimizing risks & impact on employees and surroundings.
- \* Ensuring emergency preparedness by employing appropriate methods for emergency response & control.
- \* Setting objectives to continually improve the performance in Environmental, Health & Safety.
- \* Complying with all the applicable Environmental, Health & Safety legislations and other requirements to which organization subscribes.
- \* Adopting suitable safety practices & proactive measures to minimize associated hazards & risks arising due to our industrial activities on environment.
- \* Designing our processes and plant operations to minimize risks & industrial waste by appropriate technologies.
- \* Enhancing the skill and competence of our employees, contractors, Suppliers and vendors through appropriate training.
- \* Integrating environment, health & safety concerns in our decisions while purchasing plant, equipment & machinery.
- \* Optimizing the consumption of energy & natural resources.
- \* Maintaining an environment, health & safety management systems in accordance with ISO 14001: 2004 & OHSAS 18001: 2007 standards. We shall communicate this policy to all our employees, contractors, suppliers, vendors and shall make it available to all interested parties.

R.B.Rathi  
Occupier

Date: 01.04.2011  
Rev.:01

For Sudarshan Chemical Inds. Ltd.

This is System Generated PO, No Signature is required